

# New England Keswick Volunteer Information Form

Name \_\_\_\_\_  
First Name Mid. Initial Last Name

Address \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

Sex: M F

Home Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth \_\_\_\_\_

Church Affiliation (name and town) \_\_\_\_\_

**Camp Skills:** In the following list, put:

**L - before activities you can organize and lead**

**C - before areas in which you have current certification**

**A - before activities in which you can assist**

**Faith Development**

- faith sharing
- leading discussions
- prayer
- storytelling
- using the Bible at camp

**Worship & Music**

- campfire/morning watch
- dance
- drama
- song leading
- music instrument (list) \_\_\_\_\_

**Camper Health & Safety**

- counselor responsibilities
- CPR (exp.date: \_\_\_\_\_)
- First Aid (exp.date \_\_\_\_\_)
- other \_\_\_\_\_

**Arts & Crafts**

- ceramics/pottery
- drawing/painting
- photography

**Camper Guidance**

- active listening
- ADHD and special needs
- behavior management
- conflict resolution
- living with diversity
- positive discipline

**Recreation & Games**

- baseball/softball
- basketball
- challenge/ropes course
- cooperative games
- group initiatives
- inclusive games
- informal games
- soccer

**Outdoor Skills & Crafts**

- archery
- backpacking
- bicycling
- climbing/rappelling
- fishing
- fire building

**Waterfront Activities**

- boating
- canoeing
- kayaking
- swimming
- water safety

**If you have not been a camp volunteer at New England Keswick within the last two years, please list two persons who could serve as references, preferably who have observed your work with children or youth:**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Relation to applicant: \_\_\_\_\_

Relation to applicant: \_\_\_\_\_

# VOLUNTARY DISCLOSURE FORM

for use by all volunteers and paid staff

New England Keswick's mission is to provide programs, retreats, and educational events that proclaim Christ and advance a Christian worldview, that those who attend might come to personal faith in Christ, be educated according to biblical moral principles, and commit themselves to lives of Christian leadership and service.

**I have read the above Mission Statement and agree to serve toward its fulfillment.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

As an expression of this mission, New England Keswick's desires is to ensure the safety and well-being of participants, guests and staff — particularly children, youth, and vulnerable adults. We require annual disclosures by all persons who will be working in our camp and retreat settings. **ALL volunteers or hired persons must fill out this form completely** and return it to the Site Director prior to service **each year**.

**HISTORY:** *(Please attach an explanation for each yes.)*

1. Have you ever been convicted or plead guilty for the possession, use or sale of drugs? Yes No
2. Have you ever been convicted or plead guilty of a crime against children or other persons? Yes No
3. Have you ever been convicted of a felony crime? Yes No
4. Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance and care of children, youth or adults? Yes No
5. Has your driver's license been suspended or revoked within the past 3 years? Yes No
6. Within the past 30 days have you abused alcohol, legal or illegal drugs? Yes No
7. Have you ever been accused of, charged with, disciplined for, or convicted of any unlawful sexual conduct, abuse, child abuse, child neglect, and/or child sexual abuse? Yes No

The information contained in this form is current to the best of my knowledge. I understand that this is strictly a volunteer position, and I expect no remuneration for services and time volunteered. The information that I have provided may be verified and I give permission to New England Keswick to make inquiry of others concerning my suitability to act as a volunteer. This inquiry, when deemed necessary, may include a criminal history record and/or Sex Offender and Crimes against Minors registry search carried out through the MA State Police or another state or national agency of New England Keswick's choice. In the course of volunteering for New England Keswick, I may be dealing with confidential information and I agree to keep it in the strictest confidence. I understand that New England Keswick reserves the right to terminate my service if it is found that the answers given above are false, for other work related cause or if program/facility needs change during my period of service.

I attest that I have read the above and that the information I have given is true and complete.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_